

Impatica for PowerPoint User's Manual



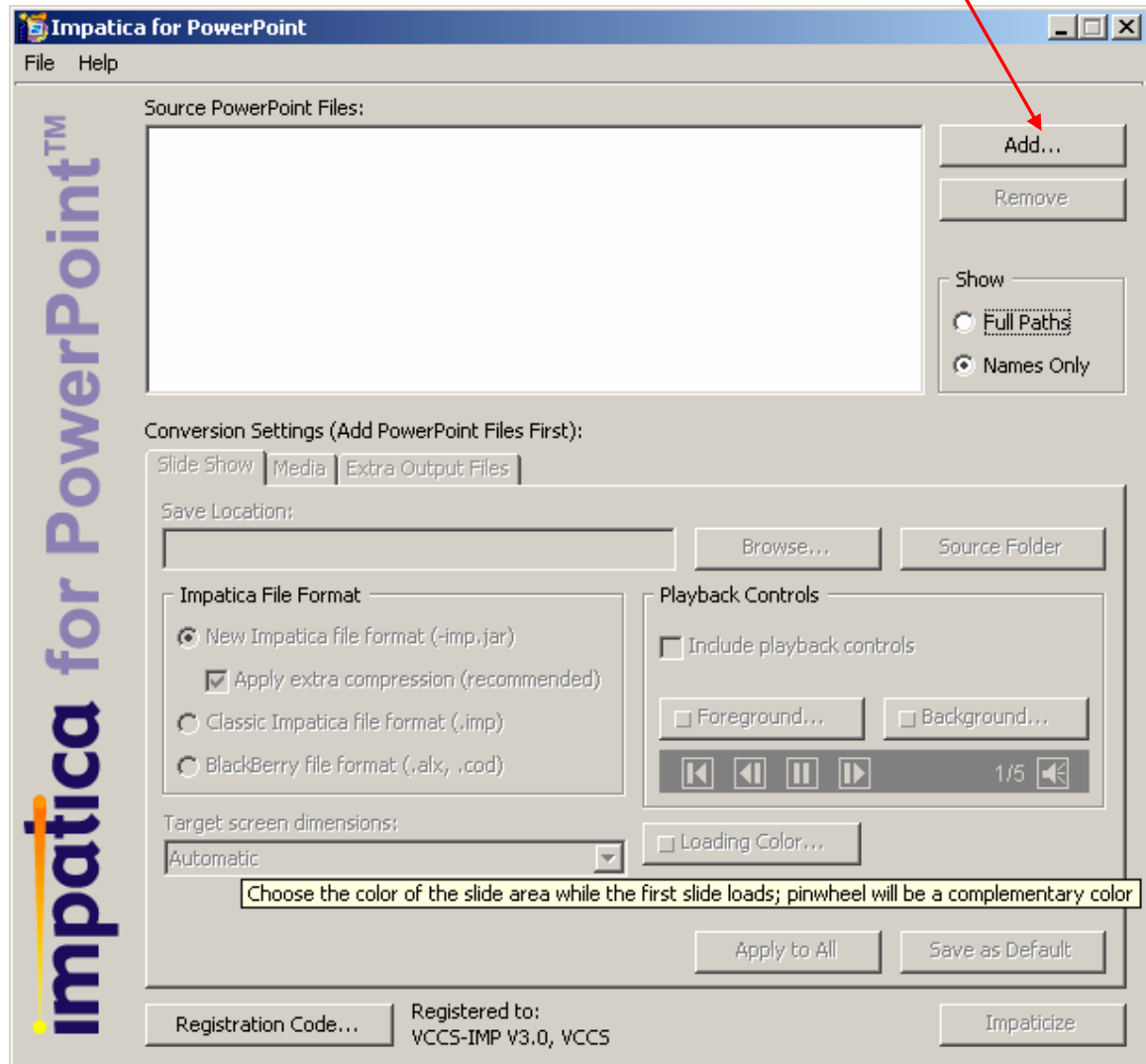
Created by:
C.J. Bracken

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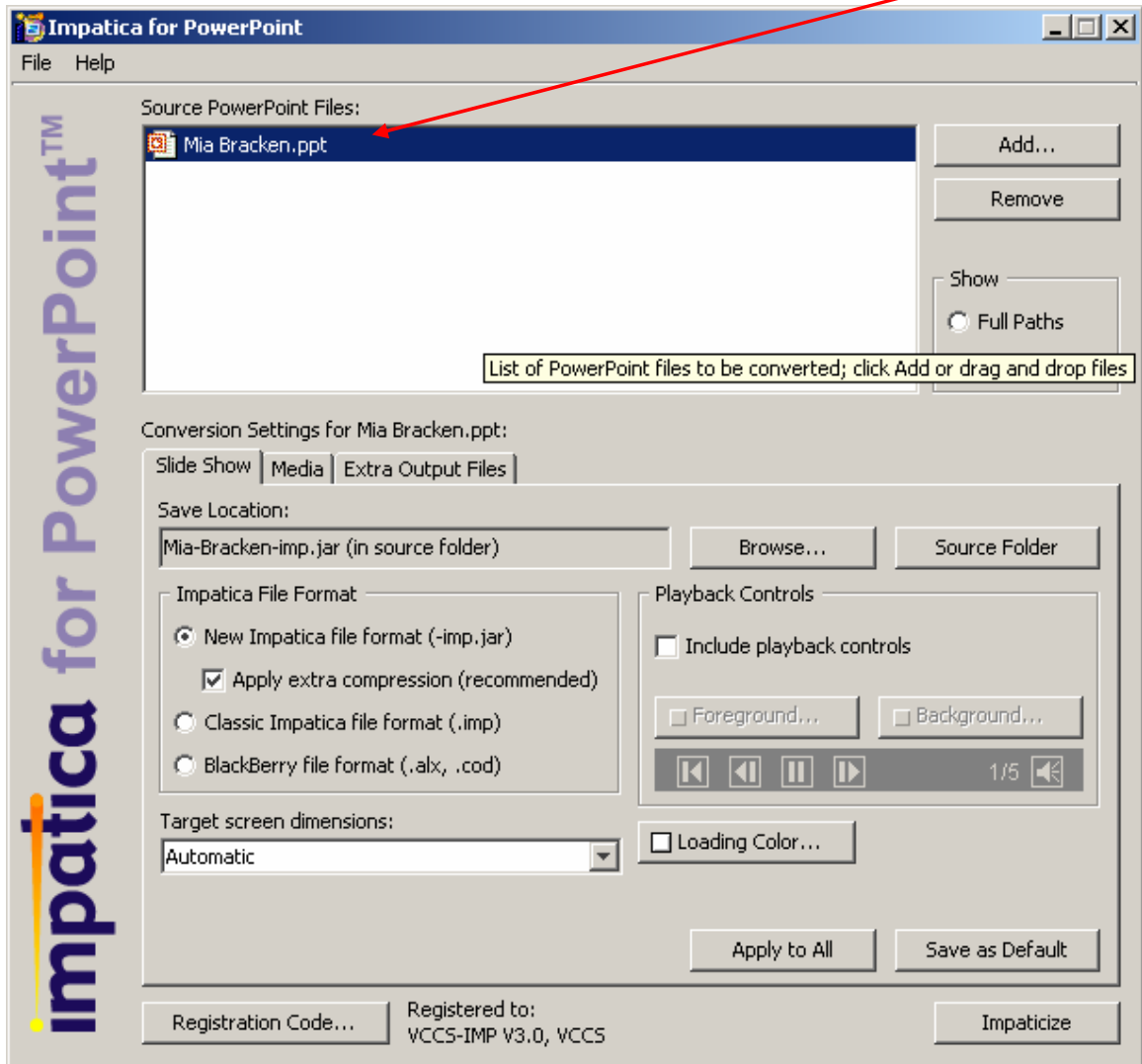
Impatica Allows the instructor to quickly and easily convert and upload an existing PowerPoint presentation to an html document in order for it to be utilized within Blackboard.

To *impaticize* your PowerPoint, please follow the steps outlined below.

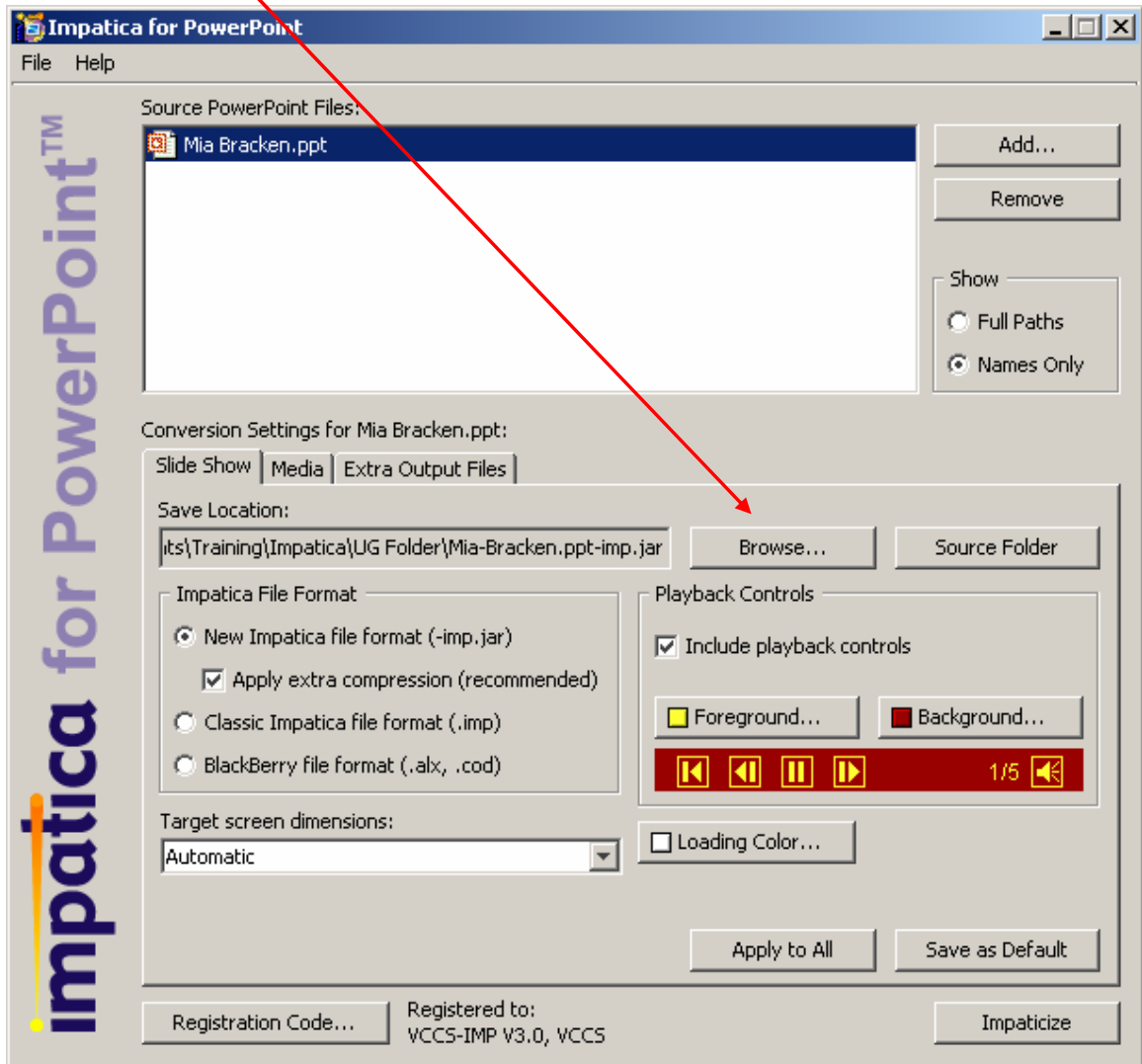
- 1) Open Impatica
- 2) Click Add to add the PowerPoint presentation you wish to impaticize.



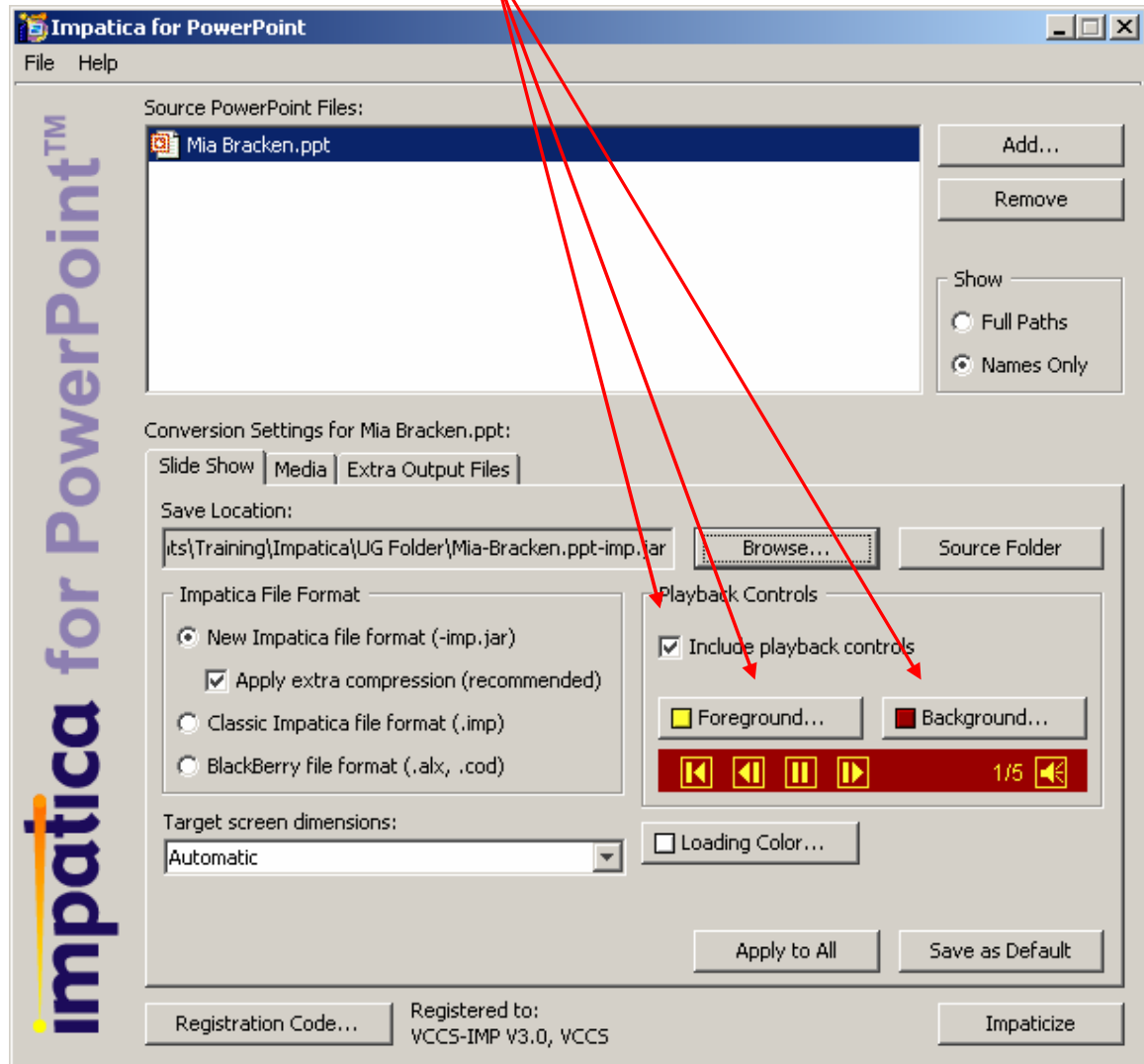
3) Once you click add you will need to browse to the location to which you saved your PowerPoint presentation. Double click on the presentation and then you should see a PowerPoint file in your Source PowerPoint Files window (see picture below).



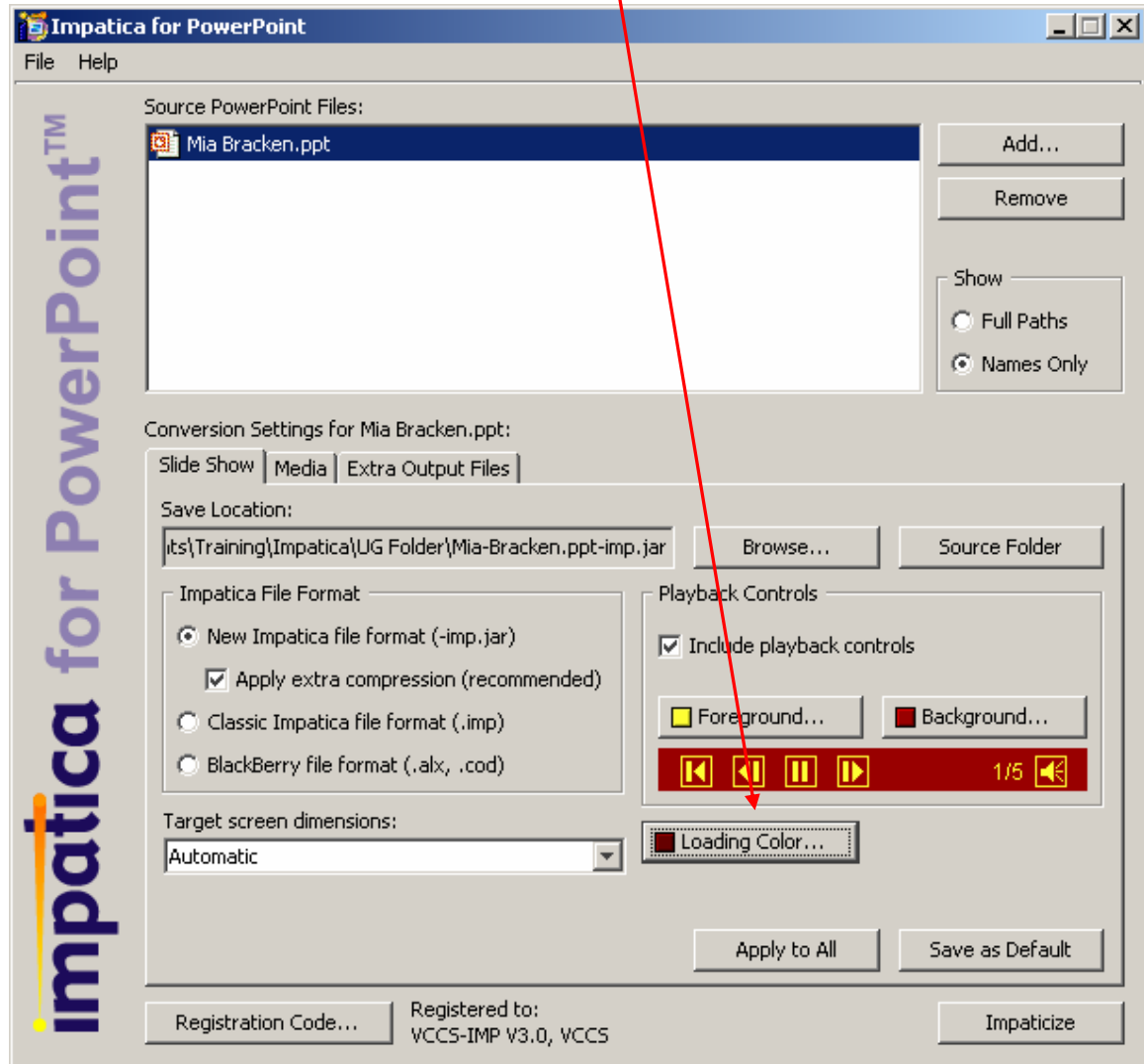
4) Point the save location to a folder that you designate on your hard drive by selecting browse.



5) You can also add playback controls (for the student's convenience) by selecting the checkbox entitled "Include Playback Controls." If you include playback controls you can also select the foreground and background colors by clicking the appropriate button and selecting the desired color.

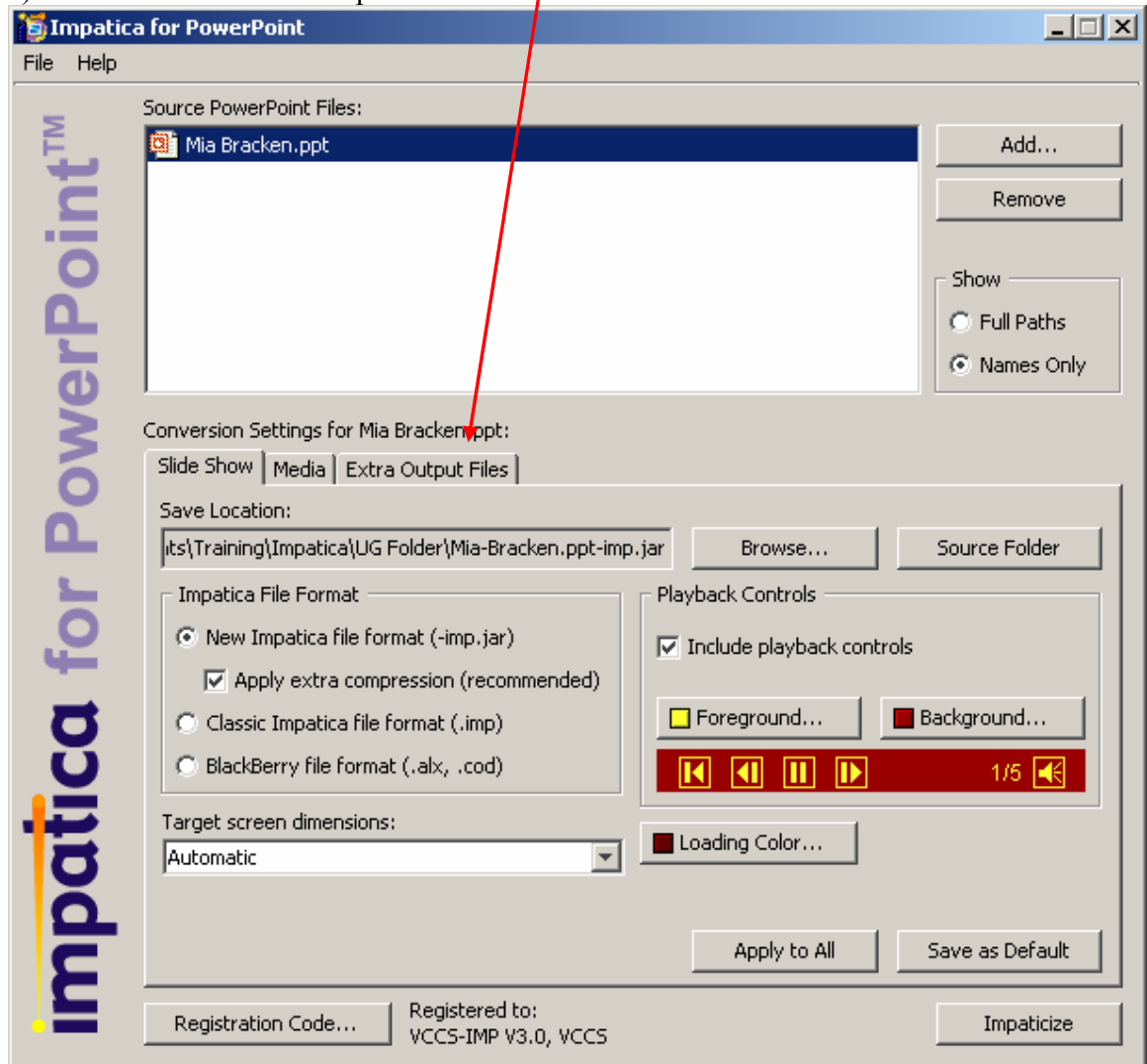


6) Another option you have is to select the loading color. This is the color that the student sees when the web based presentation is loading. To change the color of the loading page click the “Loading Color” button.



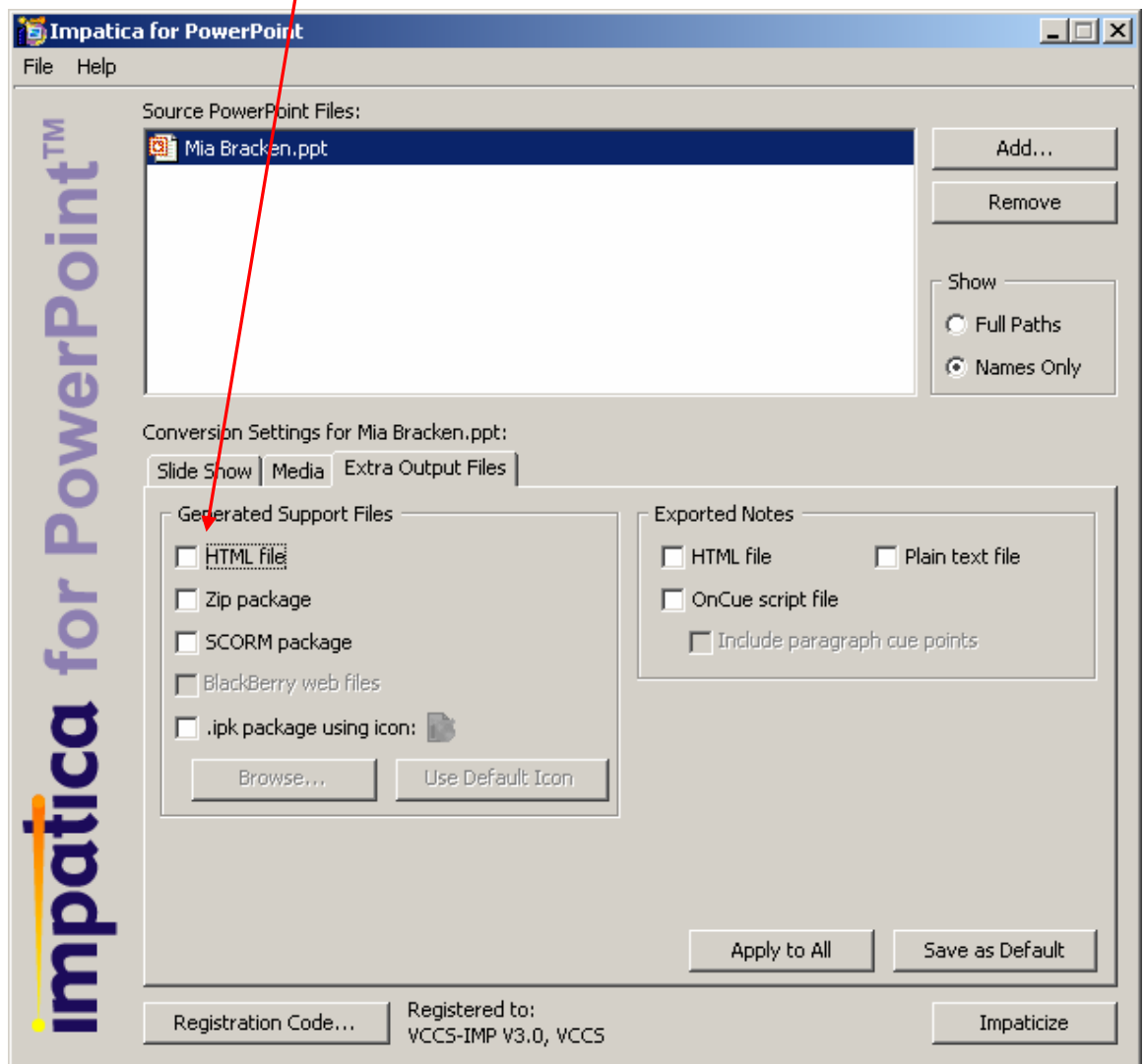
7) In order to avoid confusion at a later time, you should set the method of output to either a zip file or SCORM compliant file. You can do this following the steps below:

a) Click on the “Extra Output Files” tab.

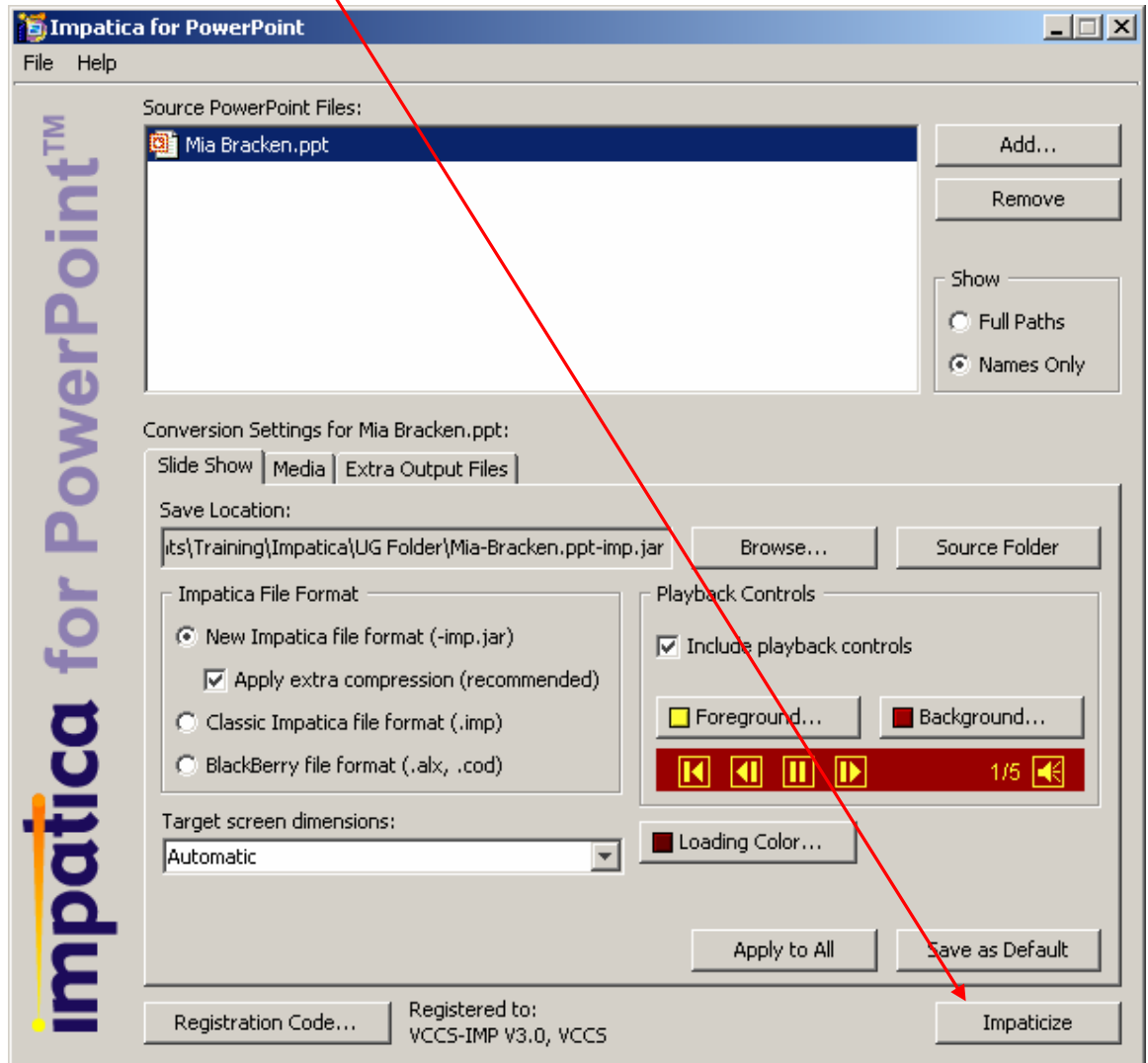


b) Select either zip package or SCORM package. The primary difference is that SCORM (Sharable Content Object Reference Model) is a set of technical standards that have been developed with the specific purpose of enabling the reuse of web-based learning content across multiple platforms. If your lesson is SCORM compliant, then you can use the content in any learning management system (like Blackboard) that supports SCORM without having to make any modifications to the content. Additionally, the SCORM standards allow your content to interface with specific components of the learning management system, such as the gradebook.

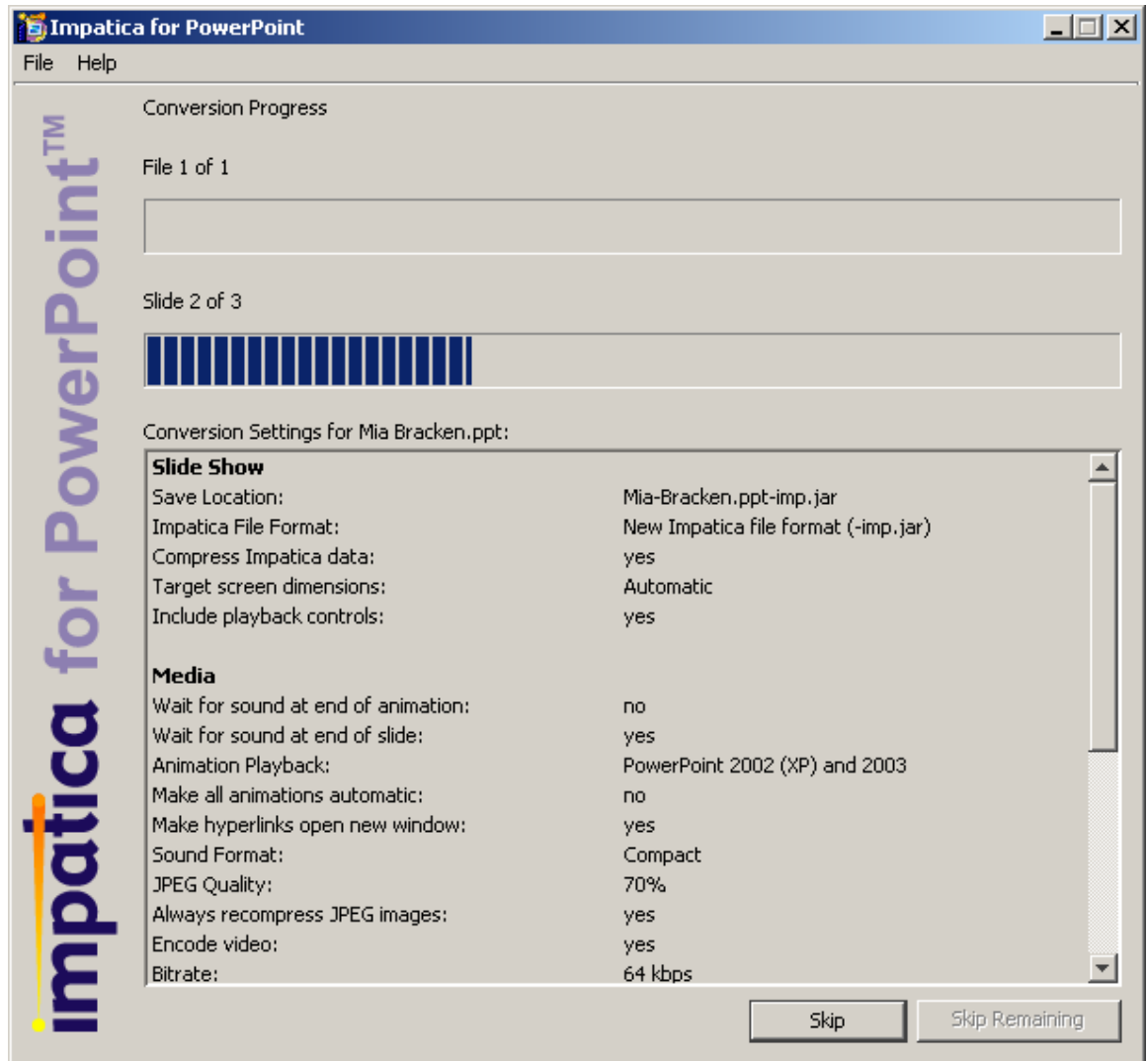
To choose either the zip package or SCORM package option, just select the appropriate check box.



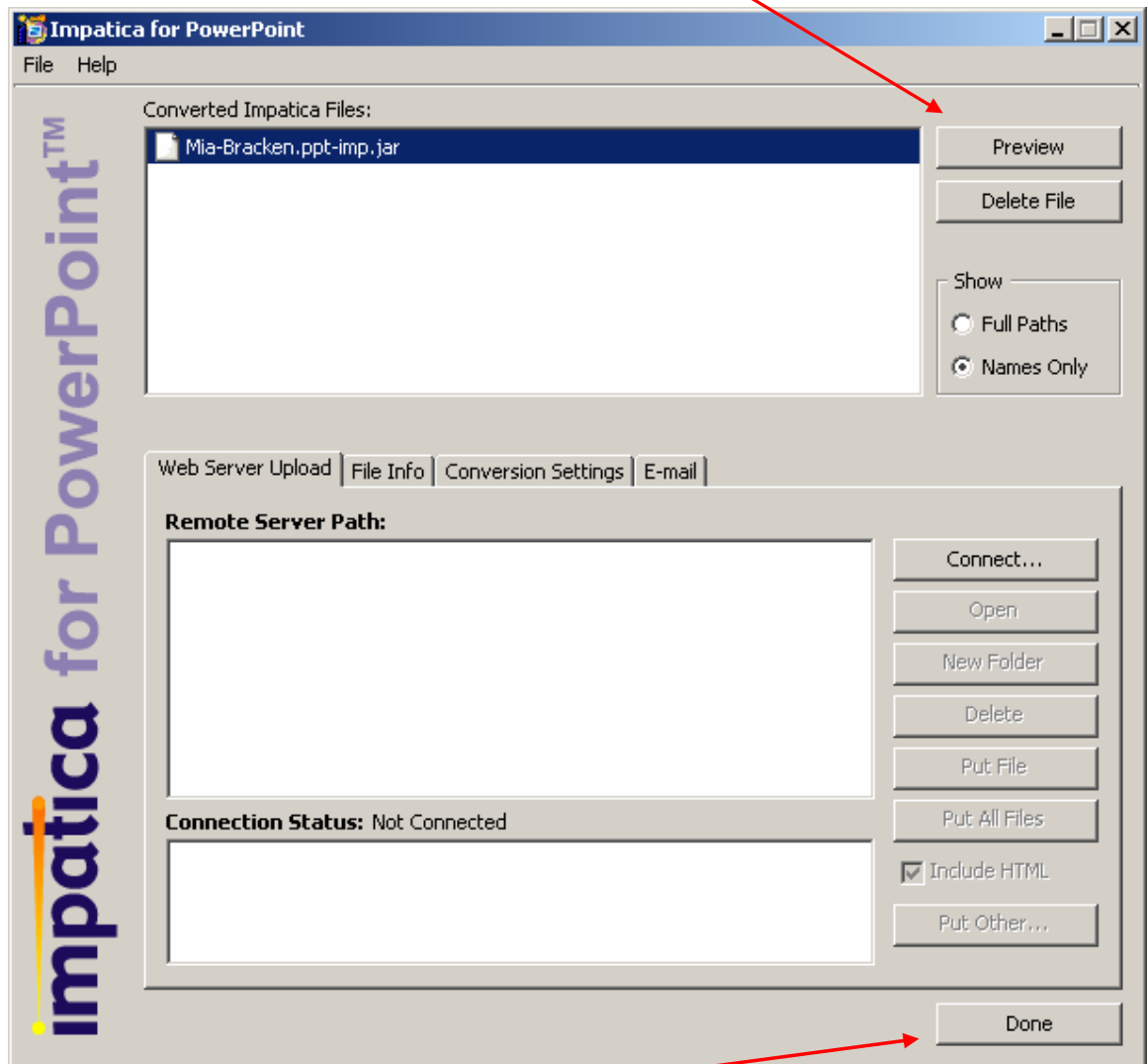
8) Click on Impaticize



The following screen will appear while the PowerPoint is being impaticized:



Once the process is complete you will see the following screen and you can preview the file by clicking on the preview button.

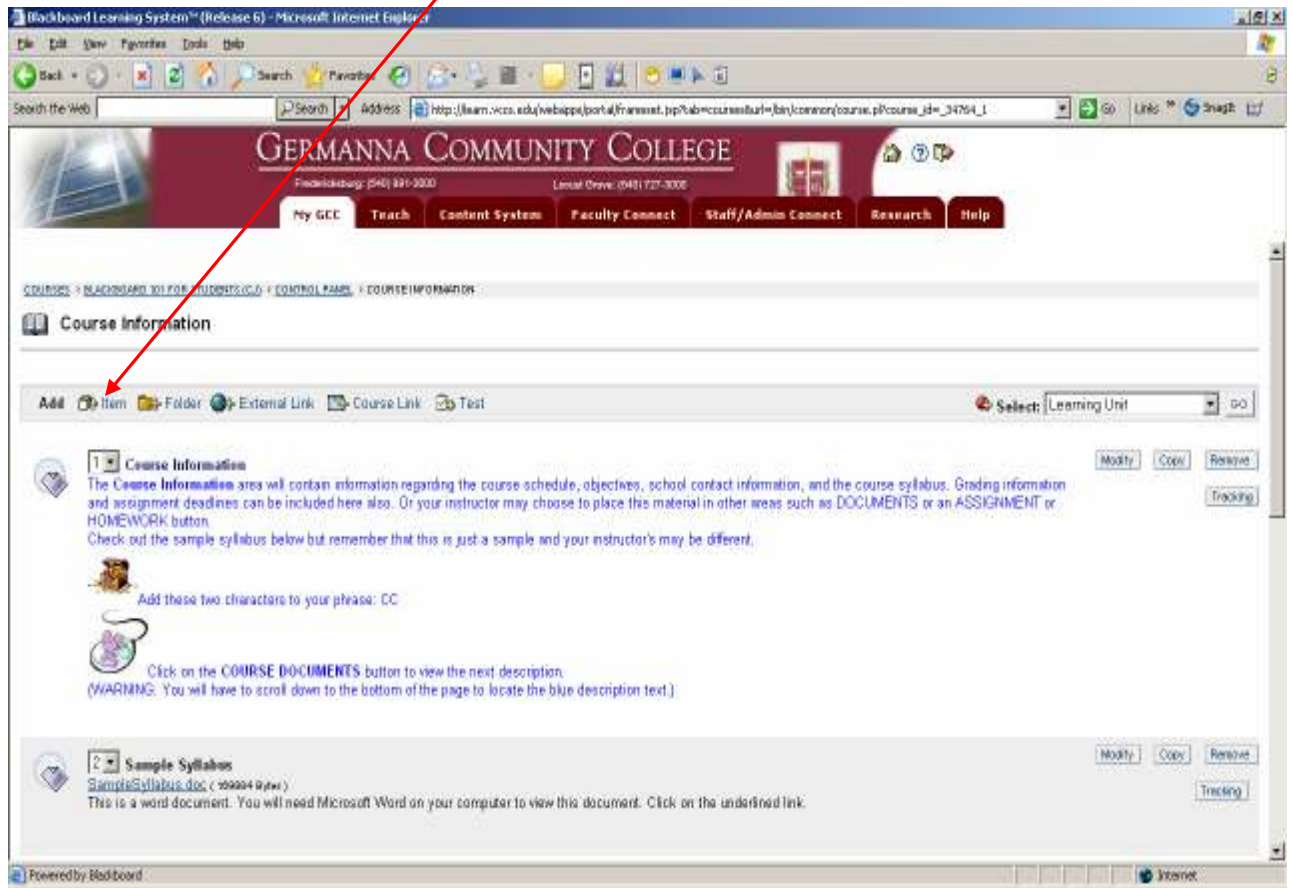


9) Click Done

10) Browse to the folder you elected to put your impaticized files in, and if you chose zip package your file will have a .zip extension after your file name. If you chose SCORM package your file will have _scorm.zip after your file name. These are the files you upload into Blackboard via the control panel.

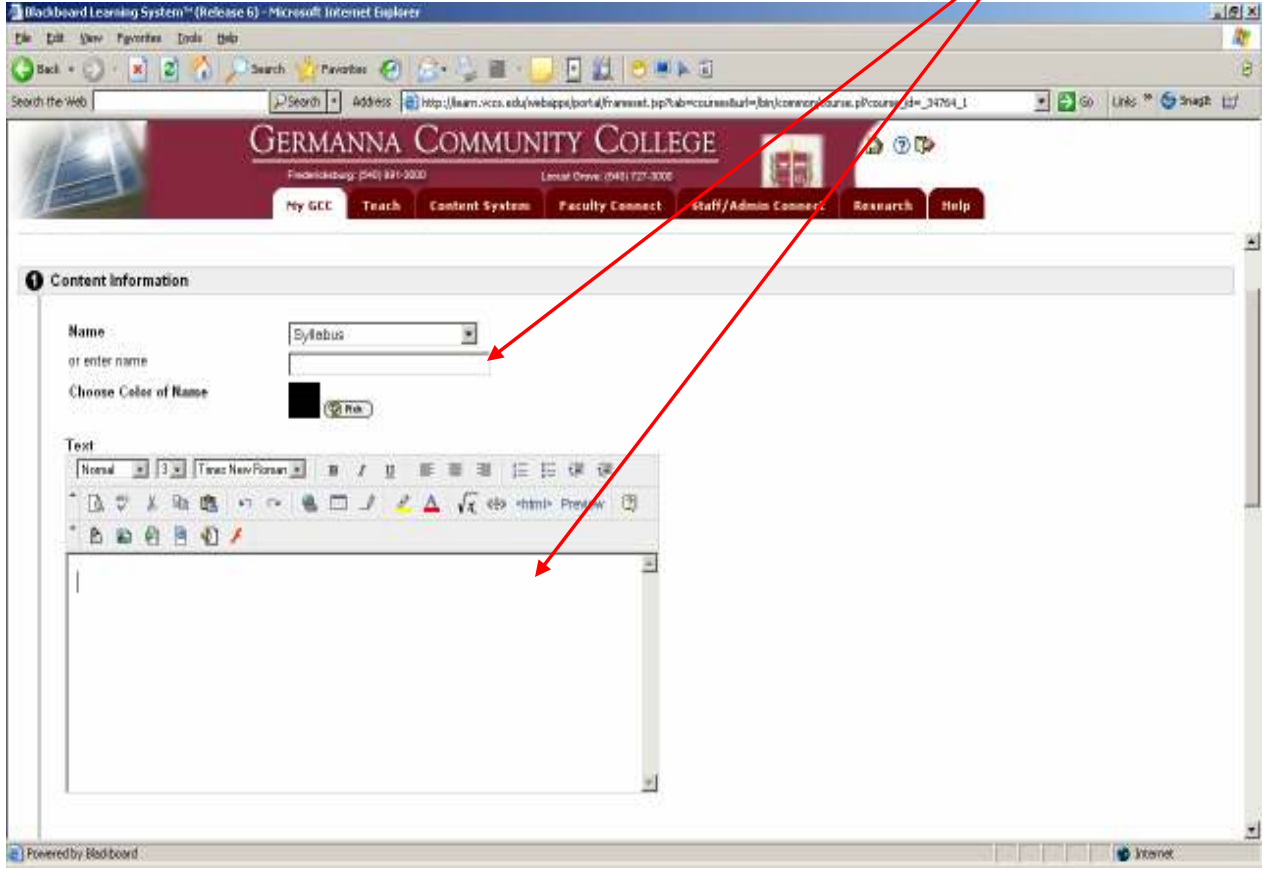
To Upload your Content to Blackboard

- 1) Login to Blackboard and navigate to the course you wish to add your content to.
- 2) Navigate to the Control Panel
- 3) Select the content area to which you would like to add your presentation (Course Information, Course Documents, etc.)
- 4) Click Add Item

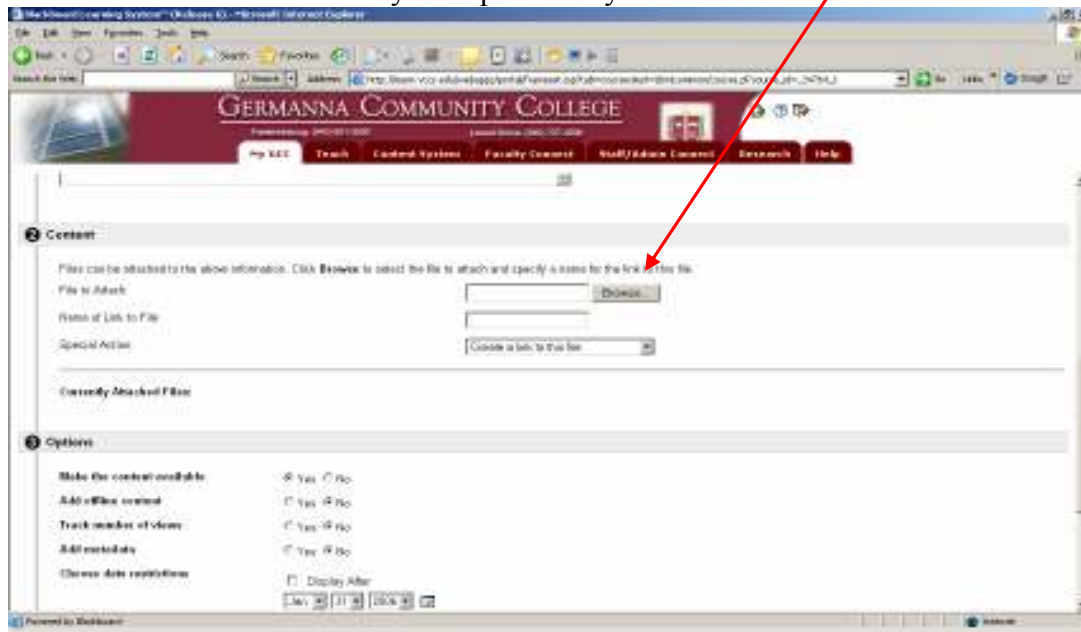


The screenshot displays the Blackboard Learning System interface within a Microsoft Internet Explorer browser window. The browser's address bar shows the URL: http://learn.vccs.edu/webapps/portals/frameset.jsp?tab=course&url=/bin/connor/course.pl?course_id=_34764_1. The page header features the Germanna Community College logo and navigation tabs for 'My GCC', 'Teach', 'Content System', 'Faculty Connect', 'Staff/Admin Connect', 'Research', and 'Help'. The breadcrumb trail indicates the user is in 'COURSE > BLACKBOARD 301 FOR INSTRUCTORS > CONTROL PANEL > COURSE INFORMATION'. The main content area is titled 'Course Information' and includes a toolbar with 'Add Item', 'Folder', 'External Link', 'Course Link', and 'Test' buttons. A red arrow points to the 'Add Item' button. Below the toolbar, there are two sections: '1 Course Information' and '2 Sample Syllabus'. The 'Course Information' section contains instructions on what to include in this area and a warning about scrolling to find blue text. The 'Sample Syllabus' section provides a link to a sample syllabus document.

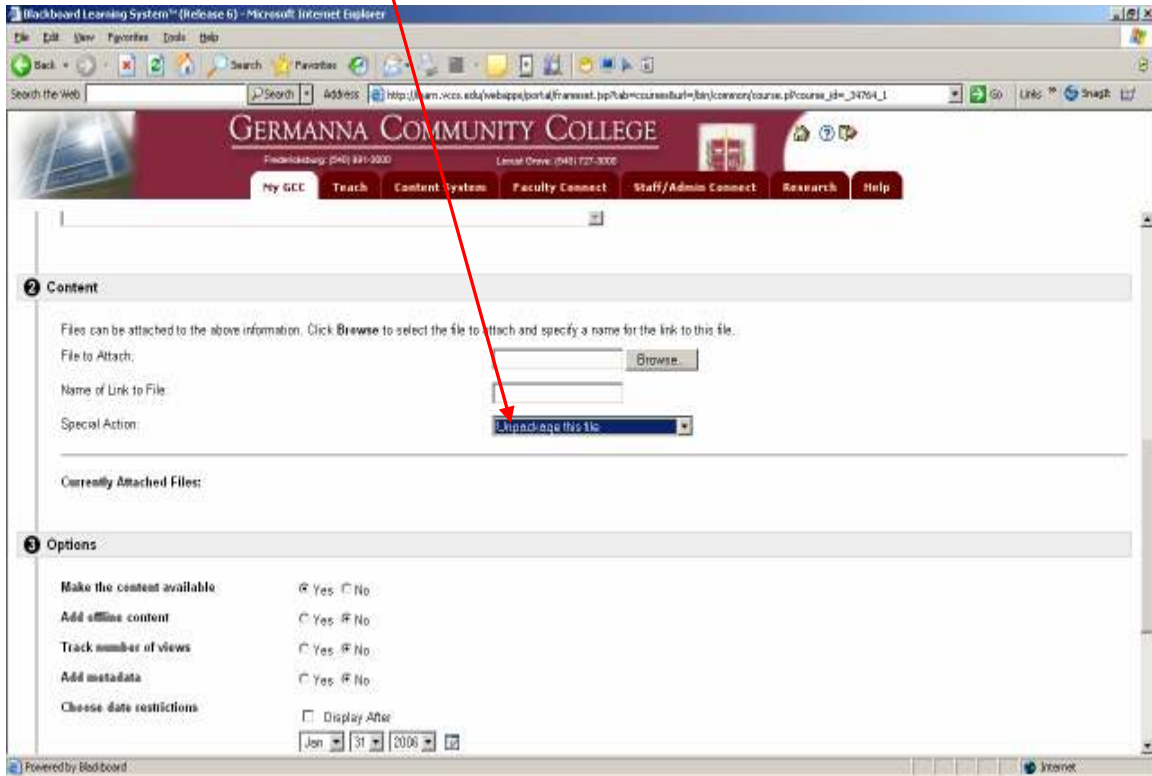
5) Enter a name and text description in the appropriate boxes:



6) Click the Browse button and browse to the .zip or _scorm.zip file you created when you imported your PowerPoint

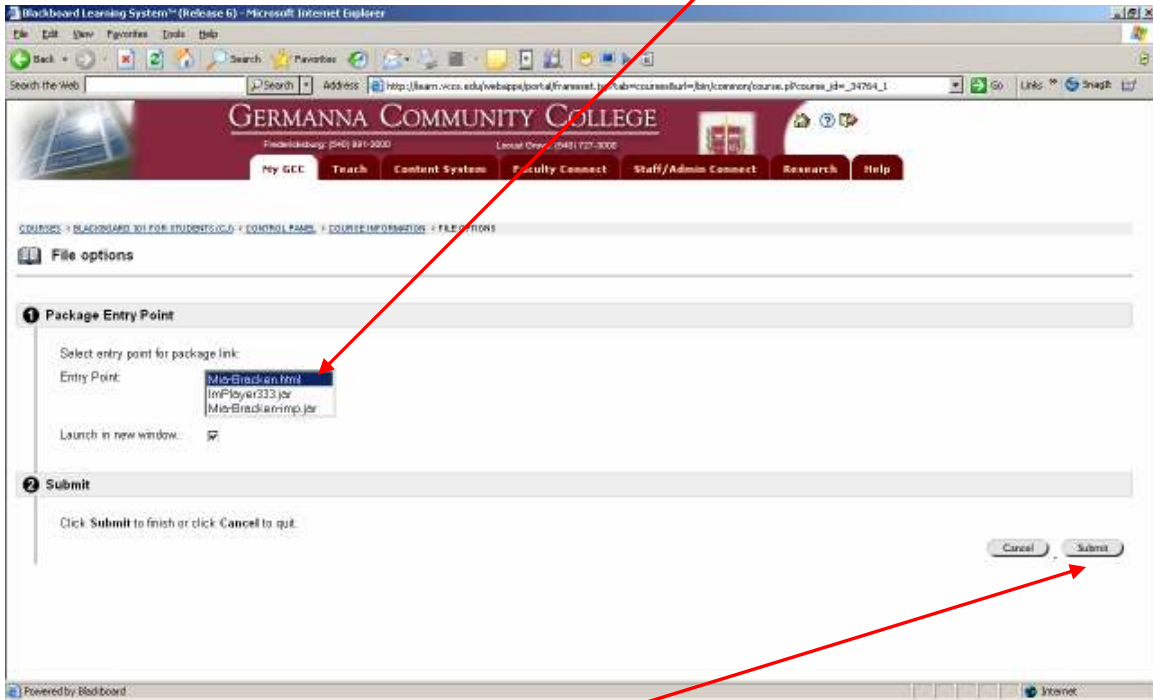


- 7) Input a name for the file link
- 8) Click the drop-down arrow for special action and choose “Unpackage this File.”



- 9) Set any of the options you wish under Section 3 Options.
- 10) Click Submit

11) When the next screen appears click on file with .html at the end under “Select entry point for package link.”



12) Click Submit