GERMANNA COMMUNITY COLLEGE

For Office Use Only:

Initials: _____

Date: _____

ADD/DROP Change Form

(Complete and submit this form to Admissions/Records)

Locust Grove Campus - 2130 Germanna Highway - Locust Grove, VA 22508-2102 - (540) 423-9122
Fredericksburg Area Campus - 10000 Germanna Point Drive - Fredericksburg, VA 22408-9543 - (540) 891-3020

Semester: ☐ Fall ☐ Spring ☐ Summer **Year:** _____

Student ID: _____ Curriculum/Degree Program:_____

Name:_____ Phone:_____
LAST NAME FIRST NAME MI

If you are a financial aid recipient dropping classes, we recommend that you check with Financial Aid PRIOR to submitting this form to Admissions & Records.

Catalog #	Subject	Course #	Section	Credits	Audit	Catalog #	Subject	Course #	Section	Credits
ADD						DROP				

_____ _____
Advisor/Counselor Signature **Date** **Student Signature** **Date**

Comments: _____

_____

REQUEST FOR EXCEPTIONS

☐ **Request to register for more than 18 credits excluding SDV 100.** (GPA 3.0 Required)

☐ Approved/Disapproved: _____ GPA: _____

Request permission to audit the following classes: _____
*Audited Classes are not counted in your course load for Financial Aid.

☐ Approved/Disapproved: _____ Reason: _____

Signature of Dean: _____